



Dear Parents and Carers,

All Reception children attending Aston Clinton School have a personal on-line Learning Journey which records photos, observations and comments, in line with the Early Years Foundation Stage, to build up a record of your child's experiences during their time with us.

We use Tapestry, an online system, which is hosted within the EU on secure servers. The benefits to yourselves from Tapestry being on-line means you will have secure access (via a website or mobile app, which you login to using your email address and a password) to your child's Learning Journey and, in addition to viewing our contributions, we encourage you to add to it by uploading photos and comments, or commenting on observations made by us.

The school has its own secure Tapestry website, which once you have provided the school with an e-mail address, we will be able to set you up with an account. We will also give you detailed information on how to view/use your child's Learning Journey. You will be able to download your child's learning journal to keep when they leave Reception.

On the attached forms you can record the names and email addresses of adults who have parental responsibilities for the named child only. Please ensure each adult signs the form to confirm they will adhere to our Tapestry Policy. **Even if you have signed to give permission we still need to have the email addresses plus signatures in this last section.** We would like to have all forms signed and handed back in by Monday 4<sup>th</sup> November.

If you have any concerns or queries regarding the use of Tapestry or the impact it will have, please feel free to pop in and see us, phone or email the school.

Many Thanks

Mrs. Raju & Miss. Sharper.

*Together we Aspire, Care and Succeed.*