

ASTON CLINTON SCHOOL

MEETING OF THE GOVERNING BOARD AGENDA

Date	Wednesday 5 th October 2022
Time	6pm
Place	via Zoom
Clerk	Carole Green.

Name	Governor Type	Attended
Keith Armstrong	Co-opted governor	Attended
Hannah Brunning	Parent governor	Apologies Accepted
Katy Coats	Co-opted governor	Apologies Accepted
Katherine Cole (DHT)	Staff governor	Attended
Sophie Fanshawe	Co-opted governor	Attended
Carole Green (Chair)	Co-opted governor	Attended
Sean Hayward	Co-opted governor	Attended
Carol Macdonald (HT)	Headteacher	Attended
Christine Moxham	Co-opted governor	Attended
Louis Redding	Co-opted governor	Apologies Accepted
Jenny Stark	Local Authority Governor	Attended
Rebecca Taylor	Parent governor	Apologies Accepted

Governor challenge/questions will be marked in bold and italic

Governor Actions are marked in italic

Meeting started at 6.13pm

Long term strategic aims for the school

- To be the School of choice for the local community
- School is judged at least GOOD by Ofsted
- The school is developing its own e.g. TAs to teachers to leaders
- The school is outward looking:
 - Is a reference point for others and shares best practice
 - looks to move forward and improve all the time
 - Keeps up to date with current thinking
 - Has a stable and committed staff team

1. Welcome, apologies and consent for absence

- The meeting was quorate.
- Apologies had been sent and were accepted as shown above

2. Catering Contract – review/approve new provider

At the previous FGB meeting the HT had advised that the school was not happy with the service from the current service. The contract with the current provider had been in place since September 2014 and until recently the service had been satisfactory. However in the last academic year the service provided had deteriorated in service and quality of meals. The number of meals taken had fallen and adults in school who take the meals could attest to the deterioration in quality. The HT explained that as well as poor quality of food, there was a safeguarding concern in respect of provider managing food for the children with allergies.

AIP had been given notice and the new contract would need to be in place on the 1st January 2023. The contract had been put out to tender to 4 suppliers however 2 had declined as they did not have capacity to deliver the contract.

Proposals from the 2 other suppliers had been circulated - Yes Chef and Alliance in Partnership (current provider). A breakdown of prices and comparison was also provided:

Contract cost based on existing numbers of meals

AIP – £42,800

Yes Chef - £40,846

However there would be additional costs for the school with Yes Chef as serving staff (£15,800) and a new dinner money system (£400) would be required. The HT said that staff were already involved in managing the school meals on site and the cost could be accommodated.

Three members of staff had visited a school that uses Yes Chef to see the operation and meet the staff. The food looked good, the children appeared to enjoy their meals and the catering staff were enthusiastic and helpful.

The HT recommended the contract awarded to Yes Chef as their offering was superior (see proposal for full details) and they could meet all requirements.

The AiP proposal looked good, why not continue with them? As previously explained, the quality had deteriorated and they had not addressed the school’s concerns regarding managing food for children with allergies. The HT was confident that Yes Chef had the required processes in place.

Governors approved the award of the catering contract to Yes Chef.

3. Any other business - none

4. Future Meeting Dates

Date	Start	Meeting
Thu 20 Oct 2022	09:00	Finance, Premises, Health & safety
Tue 15 Nov 2022	18:00	Full Governing Board – virtual
Wed 4 Jan 2023	00:00	Inset day - safeguarding
Wed 18 Jan 2023	18:00	Full Governing Board (C&S) – Face to face
Wed 8 Mar 2023	18:00	Full Governing Board – Virtual
Wed 26 Apr 2023	18:00	Full Governing Board (C&S) – Face to face
Mon 5 Jun 2023	00:00	Inset day - Step On training
Wed 28 Jun 2023	18:00	Full Governing Board - virtual

Meeting ended: 6.40pm